|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **CONTRACT ID** | | | | |  | | | | | |  | | |
| ***SECTION TO BE COMPLETED BY PRIME CONTRACTOR*** | | | | | | | | | | | | | |
| CONTRACT INFORMATION | | | | | | | | | | | | | |
| **Project Name** | | |  | | | | | | | | | | |
| **Prime Contractor** | | | |  | | | | | | | | | |
| **Address** | |  | | | | | | | | | | | |
| **City** |  | | | | **State** | |  | | | **ZIP** | |  | |
| **Phone** |  | | | | **E-mail Address** | | |  | | | | | |
| ***SECTION TO BE COMPLETED BY SUBCONTRACTOR*** | | | | | | | | | | | | | |
| SUBCONTRACTOR INFORMATION | | | | | | | | | | | | | |
| **Subcontractor** | | | |  | | | | | | | | | |
| **Address** | |  | | | | | | | | | | | |
| **City** |  | | | | **State** | |  | | | **ZIP** | |  | |
| **Phone** |  | | | | **E-mail Address** | | |  | | | | | |
| **Charleston County Small Business Enterprise** | | | | | **YES** | | | | **NO** | | | | |
| **Minority/Women/Disadvantage Business Enterprise** | | | | | **M/DBE** | | | | **W/DBE** | | | | **NEITHER** |
| Payment information | | | | | | | | | | | | | |
| **Original Subcontract Amount** | | | | | | **$** |  | | | | | | |
| **Subcontractors Total Invoice Amount** | | | | | | **$** |  | | | | | | |
| **Total Payment Amount Received from Prime Contractor** | | | | | | **$** |  | | | | | | |
| eXPLAIN Discrepancies in contract amount, invoice amount, and or amount paid: | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| SUBCONTRACTOR SignaturE | | | | | | | | | | | | | |
|  | | | | |  | |  | | | | | | |
| **Signature** | | | | |  | | **Date** | | | | | | |
|  | | | | |  | |  | | | | | | |
| **Printed Name** | | | | |  | | **Title** | | | | | | |
| PRIME CONTRACTOR Signature | | | | | | | | | | | | | |
|  | | | | |  | |  | | | | | | |
| **Signature** | | | | |  | | **Date** | | | | | | |
|  | | | | |  | |  | | | | | | |
| **Printed Name** | | | | |  | | **Title** | | | | | | |