|  |  |  |
| --- | --- | --- |
| **CONTRACT ID** |  |  |
| ***SECTION TO BE COMPLETED BY PRIME CONTRACTOR*** |
| CONTRACT INFORMATION |
| **Project Name** |  |
| **Prime Contractor** |  |
| **Address** |  |
| **City** |  | **State** |  | **ZIP** |  |
| **Phone** |  | **E-mail Address** |  |
| ***SECTION TO BE COMPLETED BY SUBCONTRACTOR*** |
| SUBCONTRACTOR INFORMATION |
| **Subcontractor** |  |
| **Address** |  |
| **City** |  | **State** |  | **ZIP** |  |
| **Phone** |  | **E-mail Address** |  |
| **Charleston County Small Business Enterprise**  | **YES [ ]**  | **NO [ ]**  |
| **Minority/Women/Disadvantage Business Enterprise**  | **M/DBE [ ]**  | **W/DBE [ ]**  | **NEITHER [ ]**  |
| Payment information |
| **Original Subcontract Amount** | **$** |       |
| **Subcontractors Total Invoice Amount** | **$** |       |
| **Total Payment Amount Received from Prime Contractor** | **$** |       |
| eXPLAIN Discrepancies in contract amount, invoice amount, and or amount paid: |
|  |
|  |
| SUBCONTRACTOR SignaturE |
|  |  |  |
| **Signature** |  | **Date** |
|  |  |  |
| **Printed Name** |  | **Title** |
| PRIME CONTRACTOR Signature |
|  |  |  |
| **Signature** |  | **Date** |
|  |  |  |
| **Printed Name** |  | **Title** |